



# Joint Force Headquarters Indiana Army National Guard Vacancy Announcement



## INARNG NATIONWIDE Open Announcement

<b>Human Resources Office</b> 2002 South Holt Road Indianapolis, IN 46241-4839		<b>Announcement No.</b>	<b>Date Issued</b>	<b>Closing Date</b>
		15-004-A	26 November 2014	16 December 2014
<b>Commercial Phone</b>	<b>DSN Phone</b>	<b>Salary Range</b>	<b>Component</b>	<b>Grade</b>
(317) 247-3300 ext 73390	369-3390	AGR Only	Indiana Army National Guard	E9
<b>Permanent Change of Station (PCS):</b> PCS funds <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT available				<b>Unit of Assignment &amp; Location</b>
<b>Position Title</b>		<b>Type of Appointment</b>		
J4-Logistics Sergeant Major		<input checked="" type="checkbox"/> Military Duty Tour (AGR), Title 32, U.S.C., Sec 502(f) -		HHD JFHQ-IN Indianapolis, IN 46241
<b>Announcement Open to:</b> Nationwide				
<input checked="" type="checkbox"/> Enlisted Only. <input checked="" type="checkbox"/> Open to Female Soldiers. <input checked="" type="checkbox"/> Open to current on-board Active Guard Reserve (AGR) members of the Indiana Army National Guard. <input checked="" type="checkbox"/> Open to those <u>eligible to become Active Guard Reserve</u> (AGR) within the Indiana Army National Guard.				
<b>Military Grade Requirements:</b>	<b>Minimum Grade:</b>	E8	<b>Maximum Grade:</b>	E9
<b>Compatible Military Assignment:</b> Duty MOS for this position is <b>00F60</b> (MOS IMMATERIAL)				
<b>Following Conditions apply:</b>  Serves as State MACOM Command Supply Discipline Monitor by conducting inspections, reviewing results of subordinate commands inspections and recording those results for Army Communities of Excellence Program. Uses results and trend analysis to identify training and resourcing requirements for subordinate commands of the organization. Provides feedback and oversight for operations in Logistics Directorate for property management, surface maintenance and logistics management divisions. Assists and provides input as required for annual budget analysis and execution operations. Serves as special purchasing requirements liaison for state Command Sergeant Major for Soldier requirements of the Joint Forces Headquarters. Serves as the Senior Enlisted Logistics Soldier in the state and as an advisory member of the Enlisted Advisory Committee. Advises J4 Director on all enlisted Soldier issues and provides insight at execution level for state leadership.				
<b>Conditions of Employment (AGR position):</b> <b>General Requirements:</b> <input checked="" type="checkbox"/> <b>E8 Applicants must be listed as #1 on current EPS list.</b> <input checked="" type="checkbox"/> Must be able to obtain a 20 year Active Duty retirement prior to RCP or age 60. <input checked="" type="checkbox"/> Must be able to obtain 20 years AFS or NO MORE THAN 17 AFS at the end of tour. <input checked="" type="checkbox"/> One time occasional tour and will NOT exceed 3 years.				

**THE INDIANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL BE GIVEN CONSIDERATION WITHOUT REGARD TO COLOR, RACE, RELIGION, NATIONAL ORIGIN, GENDER, AGE OR ANY OTHER NON-MERIT FACTOR.**

- ☒ Applicants must meet requirements of Chapter 3 medical retention standards per NGR 600-5, AR 40-501 and AR 135-18.
- ☒ Continuation in the AGR program is based on satisfactory job performance, medical qualifications, and approval of TAG.
- ☒ Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.
- ☒ If selected, a criminal history check will be conducted. Results of this investigation may cause personnel not to be hired.
- ☒ **Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.
- ☒ **Security Clearance:** Selectee must have or be eligible to obtain a SECRET security clearance.
- ☒ **Direct Deposit/Electronic Fund Transfer Program:** Selectee is required to participate as a condition of employment.
- ☒ **Vice:** SGM Sanders

## **APPLICATIONS AND SELECTION PROCEDURES:**

### **INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED.**

#### **Applicants, as a minimum will submit the following:**

- ☐ DA Form 4187 must be completed and signed. (On Board AGR Only)
- ☐ NGB 23B with BASD (Current printout within 30 days).
- ☐ Memo with contact info. (Include additional email addresses and alternate phone numbers with extensions).
- ☐ Military Biographical Sketch.
- ☐ Hard copy or emailed digital DA photo.
- ☐ Copies of NCO evaluation reports for the last 10 years. If a Soldier is missing rated time, a memorandum for record (MFR) must address the reasons for non-rated time.
- ☐ Copy of ERB. (Complete w/ASVAB scores).
- ☐ Medical Protection System (MEDPROS) printout (Current printout within 30 days)
- ☐ Applicant must furnish a copy of his/her current Temporary/Permanent Profile (if applicable).
- ☐ Copy of current DA Form 705 (APFT Scorecard completed w/ht and wt) with last 2 Record APFT.  
Test must be within 9 months for AGR personnel or twelve months for traditional Soldiers.
- ☐ A current height/weight statement from Commander that verifies your height/weight.
- ☐ If you exceed the MAW, you must submit a DA Form 5500/5501-R, Body Fat Content Worksheet
- ☐ Applicant's Letter of interest to the President of the interview board

### **IN ACCORDANCE WITH AR 135-18, APPLICANTS MUST POSSESS THE QUALIFICATIONS PRESCRIBED IN TABLE 2-1, NOT BE DISQUALIFIED UNDER TABLES 2-2 OR 2-3 AND MEET ANY ADDITIONAL REQUIREMENTS IMPOSED BY THE INARNG.**

#### **DO NOT FORGET TO KEEP A COPY OF YOUR APPLICATION.**

- ☒ Applications must be delivered, emailed, or mailed to the Joint Forces Headquarters of Indiana Human Resources Office and must be received no later than **1600 est. hours on the closing date of this announcement.** **DO NOT CALL HR in regards to board times/dates. HR will notify you if you are selected.** Mailing address: Joint Forces Headquarters of Indiana, ATTN: Human Resources Office, AGR Branch, 2002 South Holt Road, Indianapolis, IN 46241-4839 , Email: [ng.in.inarng.mbx.mdihrweb@mail.mil](mailto:ng.in.inarng.mbx.mdihrweb@mail.mil)  
Original signature will be required for EMAILED copies at the time of the interview. **If emailed submit all documents combined into ONE attachment.**

**Coordinating Official: SCSM James Gordon at 317-247-3280, [james.r.gordon24.mil@mail.mil](mailto:james.r.gordon24.mil@mail.mil)**

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